

Create a nomination that stands out from the pack!

Our judges will be looking at over 200 nominations across 13 different categories so it is important you do all you can to make sure your nomination stands out from the others. This will ensure that your nomination has the best chance for representation at the 2019 Wellington Sports Person of the Year Awards to be held at the TSB Bank Arena on Wednesday 19 June 2019.

Take the time to look over the following information provided as this will give you a good understanding of how to produce the most attractive nomination. This document is intended to assist in highlighting what a completed nomination form should look like.

Remember to:

1. Review (and/or have someone else review) your nominations for grammar and clarity of content before submitting.
2. Keep a record of your login details so you can access a copy of your completed nomination form for reference if required.
3. Be accurate, honest and succinct. Do not lie about achievements or inflate facts. Check the achievements and dates are correct or ask for the opinion of someone from within the code/sport/association if you are not sure.
4. Ensure that the achievements highlighted are within the 'achievement period' for the 2018 Awards. This period recognises achievements **between 17 April 2018 to 17 April 2019**. Achievements outside this timeframe will not be considered by the judging panel.
5. Nominations are accepted up until **midday on Monday 29 April 2019**. For categories, criteria and nomination timeframes please visit the official website on the following link:
<http://wellingtonsportsawards.co.nz/award-categories/>.

Key Phrases

Below are some key phrases and reminders that can be used as a guide when filling out a nomination form. These can be used to help you put forward the best nomination possible.

Significant Club Achievements – this describes the player at a club or local level

- Coaches, mentors, encourages, is actively engaged in assisting...
- Club champion... winner of...
- Club player of year...
- Captain of...
- Set records...
- A member of...

Regional Achievements – this describes the player at a greater Wellington region, representative level

- Winner of... placed... ranked... key member... top contender for...
- Playing in a regional franchise, team; senior player
- Chosen for...
- Representative for...
- Emerging – college awards

National Achievements – this describes the player at the New Zealand level

- Selected for... winner of... placed... ranked... key member...
- Member of a national squad
- Senior member... displaying... winner of...
- Represented NZ as...
- Was named as...

International Achievements – this describes the player in a New Zealand team, at international tournaments, competitions

- Member of...
- Attended (world champs)...
- Ranked (in world)...
- Nominated for...
- Represented NZ as...
- World record holder for...

Why your nomination deserves to win...

This describes the player's/sport makers attitude to their sport, their dedication, sportsmanship, behaviour and involvement in and outside his/her sporting arena, whether broken any national or world records, or success in more than the one sport. Why they deserve to be a winner over and above their achievements listed above. It can also include past successes or success outside of the achievement period which add more colour or background to the application. For example:

“After winning the regional club final the team went on to win the national club championship for the fourth time in 5 years, although this falls outside achievement period.”

Explanation of achievements – examples for individuals

- Leading... helping to build... playing with... supporting ...
- Role model... inspiration... team member... performance... expectations... delivers... vital role... success... key member...
- Supports... capped a year... debut... outstanding...
- Deserving candidate for...
- Focus... consistency, ability, calibre...
- Advice assistance... commitment... helps out... member of...
- Dominant... beating...
- Performances were...
- Demonstration of...
- Excellence in...
- Dedication to...
- Contribution to...
- Attitude to...
- Determination...
- Future in...

This year we are once again using an online nomination portal. You will be able to select one of two portals for each nomination you make which has a series of questions specific to that category - one portal is for nominations recognising achievements of the Sportsman, Sportswoman, Coach, Team, Disabled Sportsperson, Emerging Sportsman, Emerging Sportswoman and Official categories. The other is for making nominations for Clubs, Volunteers and Leaders who have made a positive impact on their community. The great thing about this system is that you can save and come back to it should you need to get more information/have someone else review the nomination <http://wellingtonsportsawards.co.nz/nominations/>.

For any further assistance around your nomination or for other information please contact Sport Wellington Event Director John Grieve johng@sportwellington.org.nz